

**Consumer Services Department  
For-Hire Taxicab Advisory Group**

Section 31-84 of the Code of Miami-Dade County enables the Consumer Services Department (CSD) to establish a taxicab advisory group (TAG) to the department comprised of representatives from consumers, the industry, transportation related interests, municipalities and public interest organizations.

**1. Functions.** The functions of the TAG are to:

- Enhance communications between the diverse elements of the taxicab industry and provide a forum for the interchange of ideas.
- Work with CSD to develop, implement and evaluate new innovative taxicab services, service expansion and improvements.
- Review changes, amendments or modifications to administrative orders establishing fees.
- Review the standardized reporting technique for operators.
- Perform the duties of the Taxicab Driver Incentive Program Committee.

**2. Membership.** There shall be a total of eleven (11) members as follows:

- 1) Two (2) members shall be consumers;
- 2) Two (2) members shall be taxicab passenger service company principals;
- 3) One (1) member shall be a for-hire taxicab medallion holder who is not an owner-driver chauffeur;
- 4) One (1) member shall be a full time taxicab chauffeur who has no interest in a taxicab medallion;
- 5) One (1) member shall be a full time taxicab chauffeur owner-driver;
- 6) One (1) member shall be a representative of the Port of Miami, as designated by that agency;
- 7) One (1) member shall be a representative of Miami International Airport, as designated by that agency;
- 8) One (1) member shall be a representative of the Office of ADA Coordination, as designated by that agency; and
- 9) One (1) member shall represent the visitor industry.

With the exception of the representatives of the taxicab industry, members shall not have a financial, beneficial or equitable interest in the private passenger transportation industry and any such interest shall be grounds for automatic removal from the TAG.

**3. Term.** Members of the TAG shall serve staggered terms of three (3) years each. Except for those members representing specified agencies, members shall not serve more than two consecutive terms; provided, however, nothing shall prohibit any individual from being reappointed after a hiatus of one year. Appointments to fill any vacancy shall be for the

**Consumer Services Department  
For-Hire Taxicab Advisory Group**

remainder of an unexpired term. Each member may serve until his/her successor is appointed.

**4. Automatic Removal.** Members who fail to attend two consecutive meetings shall be removed from the TAG. If a member is absent for 50% of a meeting, this shall be considered to be an absence. If a member cannot attend a meeting, a written statement shall be submitted in advance to the Consumer Services Department. The Director may remove a member for cause.

**5. Quorum.** A quorum shall be constituted when six (6) members are in attendance. The time period for reaching the quorum shall be 30 minutes from the announced commencement time for the meeting, unless waived by the Chairperson.

**6. Frequency of Meetings.** The TAG shall meet on a quarterly basis for regularly scheduled meetings in January, April, July and October. The TAG may meet for special meetings in response to a request of the Chairperson and the CSD Director or Director's designee.

**7. Filling Vacancies.** The TAG shall have the responsibility of filling vacancies on the TAG following initial establishment of the TAG by the CSD; provided, however, that the composition of the TAG shall mirror the community as to gender and ethnicity. There shall be a Membership Selection Committee composed of the following three members of the TAG: the Chairperson, an organization appointee and a taxicab industry member. The CSD Director or Director's designee shall provide information to the Committee as to the overall diversity of the TAG.

**8. Officers.** The TAG shall select a Chairperson and a Vice Chairperson. The Chairperson of the TAG shall be selected from the non-industry members of the TAG. The term of the Chairperson shall be for the duration of his/her TAG term. The Chairperson shall preside over each meeting of the TAG and coordinate with the CSD Director or Director's designee in the establishment of the agenda for each TAG meeting. The Vice Chairperson shall serve in the absence of the Chairperson.

**9. Committees.** The Director, or the Chairperson after consultation with and the concurrence of the CSD Director, may, when appropriate, appoint Committees to address issues identified by the TAG as part of its functions. In the performance of its responsibilities to serve as the Taxicab Driver Incentive Program Committee, the Chairperson of the TAG may create a Committee of members of the TAG. No greater than one Committee shall be constituted at any time; provided, however, that a Committee constituted as the Taxicab Driver Incentive Program Committee shall not be counted for purposes of this requirement. All Committee meetings are subject to the Sunshine Law.

**10. General Provisions:**

- All motions made by the TAG shall be considered as recommendations to the CSD.
- All recommendations by the TAG shall be by majority vote.
- All meetings are subject to the Sunshine Law and are open to the public.
- Requests for information shall only be made through the Chairperson. The CSD Director will advise the Chairperson if the request may be accommodated.

**Consumer Services Department  
For-Hire Taxicab Advisory Group**

- CSD shall keep minutes of the meetings, publish the meeting schedule on the County Calendar and maintain a current listing of all members and contact information.
- Meetings shall be conducted according to Robert's Rules of Order.

The TAG will function solely in an advisory capacity to the CSD. Neither the TAG, nor individual members of the TAG, may direct the activities of the Department, including the Passenger Transportation Regulatory Division.

These guidelines for the operation of the TAG shall govern at all times unless otherwise amended by the CSD Director.

TAG Guidelines Promulgation by: \_\_\_\_\_



Director, Consumer Services Department

Date Promulgated: June 5, 2003

Revised: February 6, 2007

Revised: October 4, 2007

Revised: July 13, 2009